**Commit to Clean:**
We’re all responsible, as staff and faculty, to maintain a clean, healthy and safe environment for students, colleagues and the school community at-large. Help keep our school clean to minimize the spread of germs throughout the day. **We’re all in this together!**

**Set the Example**
- ✓ Wash your hands frequently with soap and water for at least 20 seconds and encourage others to do the same. (Schedule time for this.)
- ✓ Keep at least 60% alcohol-based hand sanitizer handy in the classroom when schedules prohibit a bathroom trip. Supervise its use by younger students.
- ✓ Stay home if you are feeling sick or if you have been exposed to someone who is sick.

**Keep Our Space Clean**
- ✓ Clean and disinfect frequently touched surfaces and objects within your workspace at least daily.
- ✓ Open doors and windows to ensure adequate ventilation while cleaning and disinfecting.
- ✓ Remove items from common areas that are unnecessary or difficult to clean and disinfect.
- ✓ Discourage sharing items to reduce contact from multiple people.
- ✓ Close off areas used by a sick person and don’t use these areas until they have been cleaned and disinfected.

**Be Safe**
- ✓ Help remind students to stay vigilant about handwashing, especially at key times like after going to the restroom and before lunch.
- ✓ Never mix cleaning and disinfecting products.
- ✓ Read and follow label directions prior to cleaning and disinfecting.
- ✓ Wear protective gear, such as gloves and eye protection, following manufacturer’s instructions.
- ✓ Open doors and windows to ensure adequate ventilation.
- ✓ Store all cleaning and disinfecting products appropriately and out of reach of small children.

**Source:** Centers for Disease Control and Prevention