Healthy Returns
Checklist for Employers

Evaluate your place of business:

☐ Disinfect frequently-touched surfaces and objects on a daily basis
☐ Move or remove items from common areas to reduce frequent handling or contact from multiple people
☐ Continue to update your cleaning strategy based on updated public health guidance

Optimize your workplace cleaning routine:

☐ Promote personal hygiene, including a place to wash hands with soap and running water; offer hand-sanitizer stations; post hand-washing signs in restrooms
☐ Maintain routine cleaning and disinfecting of frequently-touched surfaces and equipment
☐ Clean or launder soft and porous materials like personal protective equipment (PPE) or seating using the warmest temperature setting possible and dry items completely
☐ Handle deliveries with care:
  • Request "no-contact" delivery options when available and immediately dispose of outer packaging
  • Wash your hands after unpacking
  • Disinfect any counters the packaging touched

Keep safety top-of-mind:

☐ Follow the manufacturer’s instructions on the label to ensure safe and effective use of cleaning and disinfection products
☐ Pay special attention to PPE to safely apply disinfectant
☐ Keep all disinfectants and cleaning products safely stored out of reach of children

Sources:
Centers for Disease Control and Prevention
Occupational Safety and Health Administration